

Privacy Policy

In this Privacy Policy PEP®worldwide Europe intends to presents a clear and transparent explanation on how we deal with personal information.

PEP®worldwide Europe complies with the General Data Protection Regulation (GDPR) in the following way:

- The use of and processing of your personal information is in line with the stated objective(s) as described in this policy.
- The processing of your personal information is limited to the achievement of the stated objective(s).
- We will always ask your permission for the use of your personal information.
- We have implemented technical and organizational measures to ensure the security of the personal information provided us.
- No other parties have access to your personal information except as absolutely necessary for attaining the objective(s).
- We will inform you of your rights in respect to your personal information.

Processing of clients, suppliers and contact persons personal information.

The processing of information from clients, suppliers and contact persons is done in order to achieve the following objectives:

- Efficient administrative and financial procedures;
- Communication regarding the PEP® training;
- The delivery of the PEP® training.

The foundation for this personal information is:

- The booking of a PEP® training by a client
- The ordering of services or products from suppliers.

To achieve these objectives PEP®worldwide Europe asks you for the following information:

- First name;
- Family name;
- Company
- Job titel
- (business) Telephone number;
- (business) Email address;

Your personal information as described above is kept for a period of:

- 2 years from the date of the last order and then for a period of 7 years only for financial and tax purposes.

Processing the personal information from the PEP® training participants

The processing of information from the PEP® training participants is done in order to achieve the following objectives:

- The objective of the Personal Work Profile (PWP) survey is: to present a clear picture of the needs of the participant allowing the PEP® coach to customize the PEP® principles application to meet those needs and produce a result that is satisfactory to the individual participant.

The foundation for this personal information is:

- The Personal Work Profile (PWP) survey

To achieve this objective PEP®worldwide Europe asks you for the following personal information:

- Name;
- Company
- Job title
- Telephone number;
- Email address;
- Date of birth;
- Questions contained in the Personal Work Profile survey.

Your personal information as described above is kept by PEP®worldwide Europe:

- During the PEP® training and then for a maximum period of 3 years after the completion of the training.

Processing of the personal information received from individuals who have filled in the Contact Form on our website.

The processing of information from individuals who have filled in the Contact Form on our website is done in order to achieve the following objectives:

- To inform the individual about the PEP® program by email or by telephone.
- To provide the individual with information required for him/her to become a PEP® consultant.

The foundation for this personal information is:

- The Contact Forms on the website;

To achieve this objective PEP®worldwide Europe asks you for the following personal information:

- Name;
- Family name;
- Company;
- Job title;
- Business telephone;
- Business email address;
- Message;
- CV (only for PEP® consultant applicants).

Your personal information as described above is kept by PEP®worldwide Europe:

- For as long as you are interested.

Processing of personal information of prospect, contacts and persons showing an interest in PEP® and/or PEP®worldwide.

Personal information of prospects, contacts and persons showing an interest in PEP® and/or PEP®worldwide are processed in order to achieve the following objective:

- To supply the interested party with the requested information via email or telephone or via LinkedIn contacts.

The foundation for this personal information is:

- Verbal accord or accord via email, telephone or LinkedIn connection.

To achieve this objective PEP®worldwide Europe asks you for the following personal information:

- Name;
- Family name;
- Company;
- Job title;
- (business) Telephone number;
- (business) Email address;

Your personal information as described above is kept by PEP®worldwide Europe:

- For as long as you are interested in PEP® and/or PEP®worldwide.

Sharing information with 3rd parties

The information you provide us is shared with selected 3rd parties under strict conditions.

These 3rd parties are used for the following tasks:

- Maintenance of the applications of the PWP and CRM (DIAS) programs;
- The required financial and tax administration;
- Maintaining contacts and invitations in the CRM (DIAS) system.

We share no personal information with any 3rd parties with whom we do not have a “processors contract”. Contained in these processor contracts are agreements to safeguard your personal information. The personal information you have provided us is not shared with any other party.

The processing of personal information of independent PEP® trainers, certified by and having a valid licensing agreement with PEP® worldwide Europe.

The personal information of certified PEP® trainers are processed by PEP®worldwide – Europe in order to achieve the following objective:

- Selling and delivering PEP® trainings.

The foundation of this objective is

- The Licensing Agreement.

To achieve this objective PEP®worldwide Europe asks you for the following personal information:

- Name;
- Family name;
- Address;

- Telephone number;
- Email address;
- Date of birth;
- C.V;
- Bank accounts;
- VAT number
- Business Chamber of Commerce registration;
- Potrait photo.

Your personal information is kept by PEP®worldwide Europe:

- During the period of the Licensing contract and then 2 years after the end of the contract plus an additional 7 years for financial information and tax purposes.

Within the EU

We provide no personal information to any party outside of the EU.

Retention term

PEP®worldwide Europe retains personal information no longer than necessary in order to achieve the stated objective(s).

Security

We have taken the following technical and organizational measures in order to protect your personal information from unauthorized use;

- All of our certified PEP® trainers who come into contact with your personal information have signed a Confidentiality Agreement.
- We use passwords and user id's for our systems.
- We routinely test our data retention systems for leaks.
- Our personnel, authorized suppliers and certified PEP® trainers are routinely informed of the importance of the security of your personal information.

Your rights in regards to the personal information you have provided us with.

You have the right of insight, rectification or deletion of the personal information you have provided us with. You also have the right to object to the processing of your personal information (or part of) by contacting your personal PEP® trainer or by sending an email to data@pepworldwide.eu.

Although you have granted us permission to process your personal information you have the right to retract this permission at any time.

Complaints

If you have complaints in regards to the processing of your personal information you can contact your PEP® trainer directly or file your complaint by sending an email to data@pepworldwide.eu.

Questions

If you have any questions or comments in regards to our Privacy Policy please send an email to data@pepworldwide.eu .

PEP®worldwide Europe